



Sixth Form Destination Data Procedure

Under the **Gatsby Benchmarks** for excellent Careers Education in schools, it is our duty as a school to maintain records on the destinations (where and what students have gone on to do) of our pupils for 3 years after they finish Year 11 and Year 13. In order to do so, we must obtain consent to track destinations once students leave at the end of Year 11 and Year 13. If a student will be remaining at Kensington Aldridge Academy's sixth form, the school does not need consent to track intended destinations whilst they are studying with us. The purpose of collecting this data is to ensure our students are provided with the best possible careers information, advice and guidance; and to inform our planning and evaluation of our careers provision.

The following document sets out the procedure for the tracking and maintaining of accurate destination data. The actions are the responsibility of the Careers Leader unless otherwise stated.

Sixth form pupils

Throughout Year 12 and 13, all pupils will be supported by the Careers Leader and a member of the Senior Leadership Team/extended SLT in making decisions for their post-18 destinations and navigating UCAS. Pupils will have access to careers guidance from the Careers Coordinator, through our 'open-door' policy. Support for decision-making, applications and preparation for further education and training will be given to all pupils by the Careers Leader, Form Tutors and all associated staff to ensure that all pupils secure a positive intended destination. Support will be targeted for those who have no intended destination and are at risk of becoming NEET (not in education, employment or training).

This procedure allows:

- Accurate tracking of intended post-18 destinations for all pupils
- Identification of any pupils who need further careers information, advice and guidance (IAG) support or aspirational encouragement
- Comparison tracking of intended destinations into the summer term

After Year 13

We need to check students are happy for us to continue to collect destinations data for the next **three years**. Pupils will be provided with a consent form of agreement to this both prior and on results day.

In the first instance, actual destinations data will be collected through an applicant status report generated by UCAS and mirrored against that which was collected on results day.

All students will then be contacted in **September** via a Google survey or phone call to confirm where they are studying or training (**actual destinations**), and to ask if any support is needed. All former pupils will be able to access IAG support in the Autumn term following their leaving, with priority given to those who do not have a positive post-18 destination. This support will be available via the Careers Leader.

With agreement, we will further contact students for the next three years to gain updated information and provide any further support they may need. Each subsequent contact will take no more than 5 minutes and is likely to be through an online survey. A timeline below sets out when we plan to make contact.

Data collection timeline

Year 1	Results day – students will be asked to sign a data collection agreement form, and intended destinations will be confirmed by school staff. Support will be available on the day and at the start of the next term for those whose A-Level results have altered their education/training plans.	September – we will contact students to confirm where they are studying (actual destinations data) and provide any support they may need.	March-June – we will contact students to gather updated information on sustained study/training/employment and provide any support they may need.
Year 2	September-October – we will contact students to confirm where they are studying and provide any support they may need.		
Year 3	September-October – we will contact students to confirm where they are studying and provide any support they may need.	July-August – we will contact students to gather updated information on sustained study/training/employment/graduation.	

Data collected by Kensington Aldridge Academy and the local authority will be stored by KAA so that we can evaluate the careers support we provide. The data we collect will be: Course/job title; institution/employer name; level of study; start date; duration of course/apprenticeship/placement. Please see below how we will process this data.

Students' data will be kept in strictest confidence. It will only be published in an anonymised format so that personal details will remain private. Please view our [Pupil Privacy Notice](#).

Analysis, reporting and summaries

Destinations data will be **anonymised**, summarised and posted on the careers section of the KAA website. Data may also be presented to SLT and Governors at relevant times to be reported on and analysed in conjunction with the School Improvement Plan and annual evaluation of careers provision.

Trends in destination data will be examined closely by the Careers Leader and will be used to inform our careers provision here at KAA – it is vital that our pupils are aware of the range of post-18 options they have. This includes close examination of:

- Proportions of pupils in different destinations e.g. Universities, Apprenticeship Providers, Further Education, Gap Year, Employment
- Proportion of pupils who progress to Level 4-7 study (including foundation degrees, university degrees and integrated masters degrees)
- Proportion of pupils who progress to Apprenticeships (including higher and degree apprenticeships)
- Percentages of pupils who progress to further Higher Education (e.g. masters or other postgraduate studies) or Employment in Year 3
- Percentage of students in sustained education or training year-on-year

Government information

Please view the government's [school guide to destination data collection](#) for further information.

Student Alumni Network:

If you are a former KAA pupil and would like to be kept updated on opportunities for alumni events/involvement at the school, please complete **this Google form.**

From time to time, KAA may make contact with alumni to ask for support in careers events, talks or mentoring to current pupils.

As a token of appreciation, we will provide a reference of your volunteering, as well as an alumni certificate stating your involvement.

In addition, we would also like to invite our former pupils to join LinkedIn and connect with us via the **@AldridgeConnect page.**

Aldridge Connect are keen to create a community that is useful to former students by sharing any opportunities, i.e.:

- Interesting articles and podcasts
- Opportunities to mentor or offer support or guidance to current students on specific areas i.e. university applications
- Invitations to attend schools' events - i.e. to assist on open days / awards ceremonies
- Job vacancies



If you find that you have any further queries, please do not hesitate to contact our Careers Leader:

Ms. Maggie Haddad

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