

8<sup>th</sup> June 2020

Dear «First\_Name»,

As you know, Y10 will be coming back to school for a small number of face-to-face lessons from **15<sup>th</sup> June**. This is happening across the UK and in line with government advice. All students must carry on with their KAA@Home learning, however these sessions will supplement that work in a very helpful way.

When you come back to school, you will need to comply with strict social distancing and other virus protection measures. **On arriving at the academy we will deliver an induction about these, but the key points to note in advance are;**

- Under no circumstances should students attend if they have symptoms, or if anyone in their house has symptoms. They should call NHS Test and Trace on 119 or [www.nhs.uk/coronavirus](http://www.nhs.uk/coronavirus) to organise a test.
- Students will be kept in small, consistent groups – mixing is not allowed.
- 2m distancing must be observed at all times.
- Regular hand-washing / hand-sanitising is essential.
- Respiratory hygiene (catch-it/bin-it/kill-it) is key.
- Under no circumstances should you share resources or food.

We are producing a short instructional video about these as well and will share this with all students and parents shortly.

**Although attendance is not compulsory, we strongly encourage you to attend at the times below. Y10s in schools across the UK will be attending, and there is no reason for any KAA student to continue to be disadvantaged by not attending school. With distancing and other measures it is safe to come in.**

**If you do not attend without good reason (e.g. symptoms / clinically vulnerable person in household) then we are assuming you and your family are showing the same level of caution in other aspects of your lives. If not, your position would be inconsistent, and in a way that is damaging your own education. This would be a real shame.**

### **Timetable for «First Name»**

Below you will find details of the small teaching group you will in, along with the day you are expected to attend.

You are expected to arrive to school at **9:25**, ready for a **9:30** start. You will have 3 separate lessons on that day, one in English, one in maths and one in science. Each session will be 45

minutes long and delivered by a different teacher. *Please note; this may not be your usual English, maths or science teacher.*

You will only attend school between 9:25 and 11:50 each day, unless joining a pre-arranged outdoor session in one of your option subjects. These will be arranged with you privately so keep an eye on google classroom for any invites.

From Monday 15<sup>th</sup> June you will be in group «**GROUP\_NAME**».

This means you will attend school every «**DAY\_IN\_SCHOOL**» morning. When you arrive in the morning you should go straight to room «**CLASSROOM**» on the «**FLOOR**» floor.

- When you arrive you should enter the building by the main front entrance. If you are late you will be kept behind in detention on that same day – **do not be late**.
- You must also make sure you are wearing **full school uniform**.
- You should bring with you everything you need to carry out your work on that day. When you arrive on «**DAY\_IN\_SCHOOL**» we will issue you with a pack of resources. This will include general equipment, such as pens, paper etc. You must make sure you bring this with you to school every «**DAY\_IN\_SCHOOL**» as we are unable to hand out resources on the day.
- Please make sure you bring your own calculator.

We are very much looking forward to seeing you all next week. If you have any questions in the meantime, please feel free to contact:

Ms Gurnell - [a.gurnell@kaa.org.uk](mailto:a.gurnell@kaa.org.uk)

Mr Kirby - [e.kirby@kaa.org.uk](mailto:e.kirby@kaa.org.uk)

Or myself - [a.jordan@kaa.org.uk](mailto:a.jordan@kaa.org.uk)

Many thanks,



**Anna Jordan**  
**Senior Vice Principal – Assessment & Curriculum**