

12th March 2020

[Parent Name]
[Parent Address]

RE: Year 13 Parents' Evening (SchoolCloud)

Dear [Parent Name],

This letter is to advise you that **Year 13 Parents' Evening** will take place on **Thursday 18th March 2020, 4.30pm-7.30pm** via **SchoolCloud**.

SchoolCloud is a virtual system whereby you will have an opportunity to book appointments with all of your child's subject teachers, including their form tutor, however we advise that you only book an appointment with **one** A Level teacher per subject to accommodate the volume of bookings.

This is a good opportunity to discuss your child's progress, and in many cases the plans that we have laid out to help support your child to secure the grades they deserve, so we cannot emphasise enough the importance of attending this event.

It is worth noting that conversations around the changes with exams this year cannot be fully defined as we are still waiting guidance from exam boards, but we hope to provide you with as much clarity and reassurance as possible.

We sincerely hope that all parents/carers will be in attendance, however if it is the case that due to exceptional circumstances parent/carers are unable to attend this event, your child is required to attend alone; attendance is not optional for our year 13 students.

SchoolCloud is accessible on any electronic device including a laptop, smartphone or tablet. Please ensure that the device you are using on the evening has a working camera and microphone.

Appointments for Parents' Evening can be made now and the appointment booking system will close on Wednesday 17th March 2020 at 6pm.

Please visit <https://kensingtonalldridge.schoolcloud.co.uk/> to book your appointments. A short guide on how to add appointments is included with this letter.

You are able to login using the following details:

Student name: [Student name]
Student DOB: [Student DOB]
Login code: [code]

If you have any queries regarding the use of SchoolCloud or have trouble with operating the system, please contact our Sixth Form Administrator, Ms Bakali, via email (s.bakali@kaa.org.uk).

Sincerely,



Olivia Boyle
Director of Learning – Year 13



Adam Whitlock
Assistant Principal – Sixth Form