



20th April 2021

[Parent Name]
[Parent Address]

RE: Year 9 Parents' Evening (SchoolCloud)

Dear [Parent Name],

This letter is to advise you that **Year 9 Parents' Evening** for all students will take place on **Tuesday 27th April, 4.30pm-7.30pm** via **SchoolCloud**.

SchoolCloud is a virtual system whereby parents/carers can book individual appointments with each of their child's classroom teachers throughout the evening. SchoolCloud is accessible on any electronic device including a laptop, smartphone or tablet. Please ensure that the device you are using on the evening has a working camera and microphone.

This is an opportunity to talk to you about your child's academic progress and, most importantly, for students and parents to have confirmatory conversations about their GCSE choices, so we cannot emphasise enough the importance of attending this event.

We sincerely hope that all parents/carers will be in attendance, however if it is the case that due to exceptional circumstances parent/carers are unable to attend, please do let me know via email in advance (s.armitage@kaa.org.uk).

Appointments for Parents' Evening can be made now and the appointment booking system will close on Monday 26th April. Please visit <https://kensingtonaldridge.schoolcloud.co.uk> to book your appointments. A short guide on how to book appointments is included with this letter.

You are able to login using the following details:

Student name: [Student name]
Student DOB: [Student DOB]
Login code: [code]

If you have any queries regarding the use of SchoolCloud or have trouble with operating the system, please do contact our administrator, Ms Bakali, via email (s.bakali@kaa.org.uk) for assistance.

Yours sincerely,

Sophie Armitage
Director of Learning – Year 9