

Provider Access Policy

2021 - 22



KAA: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Covid disclaimer: We are constantly monitoring this situation, and will accordingly limit visitors to school site where necessary. All covid procedures will be communicated to visitors in advance of their visit. Our risk assessment and coronavirus guidance can be viewed [here](#).

Pupil entitlement

All pupils in years 7-13 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure: A provider wishing to request access should contact Adam Thompson, our Careers Coordinator, on 0207 313 5800 or a.thompson@kaa.org.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into the school to speak to pupils and/or their parents/carers. Please see the table overleaf. Please speak to our Careers Lead to identify a suitable opportunity to support, or to discuss the potential for holding or developing a new activity.

School careers project: w/c 11th July 2022 (Years 7-9): As part of an initiative to ensure careers learning is embedded in our curriculum, we are running a school careers project, where departments will lead, and students will contemplate and hence put into practice the link between their subjects and careers.

Premises and facilities

The school will make the main hall, classrooms, library, theatre, or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Lead or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Lead, to be added to the Careers Resource Centre. This is available to all students.

Term			
Year 7	<p>Summer Term</p> <p>Careers PSHE – Self-awareness & entrepreneurship</p> <ol style="list-style-type: none"> 1. What is a career? 2. What is self-awareness? Who am I? 3. Entrepreneurship vs enterprising? 4. What is digital entrepreneurship? 5. What are the 6 thinking hats? 		
Year 8	<p>Summer Term</p> <p>Careers PSHE – Opportunity awareness & entrepreneurship</p> <ol style="list-style-type: none"> 1. What is the labour market? 2. What are vocational & technical routes? 3. How do we show citizenship in the community? 4. What is advocacy? 5. Fundraising challenge 		
Year 9	<table border="1"> <tr> <td> <p>Spring Term</p> <ul style="list-style-type: none"> • GCSE options evening • GCSE options presentations and PSHE sessions on careers and their relation to the GCSE • How are the subjects I'm studying going to help me in my future career? - workshop • Meetings with careers professional curriculum </td> <td> <p>Summer Term</p> <p>Careers PSHE – Financial literacy & entrepreneurship</p> <ol style="list-style-type: none"> 1. Your first job 2. Where does money come from? 3. How do I manage my money? 4. Money in business </td> </tr> </table>	<p>Spring Term</p> <ul style="list-style-type: none"> • GCSE options evening • GCSE options presentations and PSHE sessions on careers and their relation to the GCSE • How are the subjects I'm studying going to help me in my future career? - workshop • Meetings with careers professional curriculum 	<p>Summer Term</p> <p>Careers PSHE – Financial literacy & entrepreneurship</p> <ol style="list-style-type: none"> 1. Your first job 2. Where does money come from? 3. How do I manage my money? 4. Money in business
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	<ol style="list-style-type: none"> 3. Preparing for post-16 4. WEX administrative follow-up 5. WEX DROP DOWN DAY <p>Students should develop their understanding of;</p> <ul style="list-style-type: none"> ○ Professionalism & first impressions ○ Cover letters ○ CVs ○ How to find a placement: ○ Students are given opportunities to put this into practice (chromebooks, writing CV / cover letter / emails) 	<ol style="list-style-type: none"> 3. Hazards in the workplace refresher 4. Making the most of work experience <ul style="list-style-type: none"> • Communication and conduct in the workplace – workshop / assembly • Work Experience – 1 week (w/c 11th July 2022) 	
Year 11	<p>Autumn Term</p> <ul style="list-style-type: none"> • Parents evening –progression • Apprenticeships assembly • Post-16 provider assemblies • Meetings with careers professional • Post-16 applications support • Post-16 coaching programme • Application making session <p>Careers PSHE – post-16 progression</p> <ol style="list-style-type: none"> 1. Expectations for Year 11 2. What is post-16? A levels & applied courses 3. What is post-16? T levels, traineeships & apprenticeships 4. Alternatives (technical & vocational education) 5. Tutor Tracker 	<p>Spring Term</p> <ul style="list-style-type: none"> • Mock Results Evening • Post-16 provider assemblies • Post-16 applications support – workshop • Post-16 interviews support - workshop • Meetings with careers professional • Parents’ Evening – apprenticeship hub & application support • Post-16 coaching programme (+ apprenticeships) <p>Careers PSHE – Democracy & Life after KAA</p> <ol style="list-style-type: none"> 1. What is democracy? 2. What are my voting rights? 3. Your first job 4. Your first payslip 5. How do I manage my money? Budgeting 	<p>Summer Term</p> <ul style="list-style-type: none"> • Meetings with careers professional • Results day • Post-16 coaching programme (+ apprenticeships)

Year 12	Autumn Term <ul style="list-style-type: none"> • PSHE employer talks • Tutor period career activities and news quiz • Academic society talks • University / Apprenticeships Fair • Meetings with careers professional • Apprenticeships Assembly • Work experience – school holidays only • Careers PSHE – professionalism, rights and communication 	Spring Term <ul style="list-style-type: none"> • PSHE employer talks • Tutor period career activities and news quiz • Academic society talks • Post-18 assembly – higher and degree apprenticeships • Meetings with careers professional • CV & Cover Letter Workshops • Work experience – school holidays only • Introduction to University series (PSHE) and subject taster lectures • Careers PSHE – professionalism, rights and communication 	Summer Term <ul style="list-style-type: none"> • PSHE employer talks • Tutor period career activities and news quiz • Academic society talks • Meetings with careers professional • Interview and Application Skills workshop • UCAS day • Work experience – school holidays only • Careers PSHE – professionalism, rights and communication
Year 13	Autumn Term <ul style="list-style-type: none"> • PSHE employer talks • Tutor period career activities and news quiz • Academic society talks • Interview workshop (Higher Education) • Interview and Application Skills workshop (Apprenticeships) • Careers PSHE – professionalism, rights and communication 	Spring Term <ul style="list-style-type: none"> • PSHE employer talks • Tutor period career activities and news quiz • Academic society talks • Interview and Application Skills workshop (Apprenticeships) • Careers PSHE – professionalism, rights and communication 	Summer Term <ul style="list-style-type: none"> • PSHE employer talks • Tutor period career activities and news quiz • CV Workshop • Results day • Careers PSHE – professionalism, rights and communication

