



Kensington  
Aldridge Academy



**Teacher of English**  
**Candidate Information Pack**  
**January 2024**



Dear Applicant,

Thank you for taking the time to find out more about Kensington Aldridge Academy (KAA). This pack is intended to give you information about this role and our school's vision and ethos. Further background information is available at [kaa.org.uk](http://kaa.org.uk), including in the parent prospectuses and recruitment pages you can find there.

KAA is an 11 – 18 academy situated in the heart of Notting Hill. We opened in brand new buildings in 2014 with just Year 7 and our facilities are second to none. This is our tenth year of operation, and we are now a full school with 1,300 students in Years 7 to 13.

KAA is a high-performing academy with a strong local and national reputation. DfE performance tables consistently place us amongst the top schools nationally for student progress. Ofsted have judged the school to be “outstanding” in all categories and describe standards as “exceptional”. In 2018 we were named the TES “Secondary School of the Year”, and our 2022 Good Schools Guide review praises the “phenomenal” education students receive.

**Any success we have comes from the talent and dedication of our staff.**

KAA staff members are reflective, committed professionals, willing to do whatever it takes for our students to achieve the best results. This role is an opportunity to join a great staff team and make a significant contribution to our ongoing work.

As Principal, there is no higher priority for me than the recruitment and development of staff. **Like any school, we are a “people business” first and foremost.** We understand that we ask a lot from staff, but in return we provide extensive support and development opportunities and the space to extend your skills more than you would find elsewhere.

If, after reading the enclosed information, you would like to apply, please complete the application form that can be found online at [www.kaa.org.uk](http://www.kaa.org.uk) or the TES advert and return it via e-mail to Alice Burch, HR Manager, at [recruitment@kaa.org.uk](mailto:recruitment@kaa.org.uk). If you have any queries, please contact Alice and it may be possible to arrange a conversation with myself or one of the leadership team here at KAA.

With best wishes,

Anna Jordan  
Principal

## **Teacher of English - Job Description**

**Reports to:** Head of Department

**Salary:** MPS / UPS (Inner London)

**Deadline for applications:** 9am on Friday 26<sup>th</sup> January 2024

**Start date:** September 2024

**Contract:** Full time / permanent

### **The Role**

We are offering a great opportunity to join our English department from September 2024. We are looking for someone who is a skilled and effective teacher of their subject, as well as being reflective and keen to learn and develop. They will be committed to providing quality education and able to work collaboratively with other colleagues to ensure that all students – from Year 7 to Year 13 – receive the best possible experience during their time here.

We will consider applications from ECTs or more experienced teachers who are looking to join our vibrant and dynamic working environment.

### **Key Responsibilities**

- Teach engaging and effective lessons that motivate, inspire and lead to rapid and sustained progress for all students.
- With direction from your subject leader, plan and prepare high quality schemes of work and lessons.
- Use regular assessment to set targets for students, monitor progress and address gaps in their understanding.
- Maintain regular and productive communication with students, parents and carers, to report on progress, sanctions and rewards and all other communications.
- Produce/contribute to written assessments, reports and references relating to individual and groups of students.

### **Outcomes and activities**

#### *Teaching and Learning*

- Ensure students make progress at least in line with academy expectations.
- Ensure students' exercise books/folders for your classes are well presented and organised.
- Actively develop and enhance your own subject knowledge, taking advantage of all opportunities to do so.
- Participate in the morning reading programme, helping students to become confident, passionate readers.
- Deliver after school enrichment activities, developing students' enthusiasm and confidence in your subject.

- Implement the academy's behaviour policy, ensuring an orderly and safe atmosphere in school, based on a culture of mutual respect.
- Set regular, measurable and challenging assessments and ensure students prepare thoroughly for them.
- Provide regular and high-quality marking and feedback to students, in line with department policies.
- Maintain accurate student data - including CATs scores and reading ages - and use this to inform lesson planning.
- Ensure the regular setting and consistent completion of homework / independent learning.
- Differentiate for lower attaining students in your classes, and work closely with SEN staff.

#### *Academy Culture*

- Support the academy's values and ethos by contributing to the development and implementation of all school policies, practices and procedures.
- Be an effective form tutor, completing all the duties set out in the KAA Form Tutor handbook to a high standard.
- Help us build a strong sense of community, characterised by consistent, orderly behaviour and caring, respectful relationships.
- Support our culture of ever-extending student achievement and commitment to our core values.
- Work collegiately with colleagues across the school, covering lessons and providing other support as required.
- Maintain a vision that is aligned with KAA's high aspirations and high expectations of self and others.

#### *Other*

- To undertake training and development relevant to the post and in line with the Academy's priorities.
- To maintain a presence around the school to ensure that the highest standards of behaviour and site-usage are upheld.
- To undertake other related duties which may be required from time to time within a reasonable workload.

## **Person Specification**

### ***Qualification criteria***

- Qualified to at least degree level
- Qualified Teacher Status
- Permitted to work in the UK
- Evidence of relevant and substantial CPD

### ***General - experience of***

- Evidence of being, or having the clear potential to be, an outstanding teacher of their subject.
- Having strong behaviour management skills.
- Having worked within and contributed to a successful department.
- Effective engagement with external partners (e.g. subject associations, exam boards).
- Contributing to intervention programmes at a department/year group/whole school level that have had a proven impact on attitude and attainment.
- Tracking and monitoring identified groups and delivering intervention programmes which have shown a positive impact on behaviour and progress.

### ***Leadership and management – the ability to demonstrate:***

- An effective leadership style that inspires confidence and collegiality in those they work with, which motivates and encourages others to participate and go the extra mile.
- Strong interpersonal, written and oral communication skills.
- Strong organisational skills:
  - the use of effective time management
  - the ability to prioritise
- Resilience and motivation to work through day-to-day challenges whilst maintaining a clear vision, staying positive, and focusing on key priorities.
- Genuine passion and belief in the potential of every student.
- Strategic thinking and the potential to adopt an entrepreneurial approach to the role.
- An understanding of the strategies required to establish high standards of behaviour in an inner London school, and a commitment to implementing these strategies.
- An ambassadorial approach in all dealings with parents and the wider community.
- Confident and effective presentational skills during public speaking.

***This post is subject to an enhanced DBS disclosure and the post holder must be committed to safeguarding the welfare of children. No job description can be fully comprehensive, and from time to time the successful candidate may have to undertake other professional duties as directed by the Principal.***

# Kensington Aldridge Academy

## Culture & Ethos

One of the distinctive aspects of being a start-up school is that you can define your culture from day one and set the bar sky high. When we opened KAA we had no existing population of students and teachers who were set in their ways – instead we set out our expectations clearly at the start and stuck to them. The opportunity we had to start from scratch and grow carefully is still a defining feature of our school.

Our culture remains strong and students and staff alike feel very proud to be part of KAA. **Students and their immense potential are at the heart of the work we do.**

We believe:

- Every child has the potential to excel
- It is through hard work and discipline that success is achieved
- Outstanding teachers, willing to do whatever it takes, can transform students' lives
- We are all learners, and as teachers we must model the learning behaviour we ask of students
- School should be a caring, safe place where students are happy
- Parents are our most important partners

## Teaching and Learning

Teaching and Learning is the core business of any school. All aspects of school life - attainment, progress, behaviour, ethos, attendance - flow from outstanding classroom teaching. Our top priority is to ensure students have a consistent diet of excellent lessons each day.

At KAA, we have a model for teaching and learning that is of a national standard, and which is constantly evolving and improving. Our approach is to treat all learners as intelligent individuals and to support them to achieve the best results. We work hard to ensure our model of teaching is widely understood and consistently implemented, and that it is continually refined as the school develops.

There are **three main aspects** to our approach to **teaching and learning**:

**The Teaching and Learning Handbook:** This is more than just a teaching and learning policy that sits on the shelf, or a few pages in the staff handbook that are of little importance to daily practice. It is a research-based handbook that provides ambitious guidelines on how to plan and deliver lessons. Our teaching and learning handbook is the central policy of the school – our 'bible' – and the basis of our on-going programmes of staff training and lesson observation. Candidates can review a copy in advance here: <https://kaa.org.uk/teaching-learning/teaching-learning-handbook/>

Our handbook is not overly prescriptive; instead it provides teachers with a helpful framework to guide their thinking about planning; questioning; discussion; group work; literacy; extended writing; and many other aspects of classroom practice. Within this framework they can develop their own lessons and activities to suit their style and subject.

**High-quality staff training:** One of our mantras at KAA is, *‘we learn best when we learn together’*. For us, staff training is something which is relevant to all, not just new staff and ECTs. We don’t just reserve training for INSET days – we have an on-going programme of twilight sessions that take place during most weeks of the year. The majority of our training sees our own staff training each other on their areas of expertise. It is grounded in the T&L model – we take ideas from the handbook and illustrate them through training.

Where appropriate, we also partner with external training providers. In-house training draws heavily on our archive of video recordings of lessons - we have invested in technology to allow teachers to record ‘model’ lessons (although it’s often even more useful to show colleagues less successful lessons, assuming you are brave enough!). Training is mapped out well in advance, and linked to the overall academy improvement plan.

**Lesson observation:** We adopt an open approach to lesson observation which places *observing to learn* at the heart of staff development. For us, observation is a formative tool and part of a teacher’s entitlement to professional development; it is not a performance management exercise. All KAA teachers are involved in our lesson observation cycle, viewing the process as a powerful form of training. As part of their induction into the academy, all teachers will be trained in lesson observation and giving constructive feedback. We operate an open, non-hierarchical approach, in which people request to observe and be observed. Members of SLT are observed just as much as the rest of the teaching staff.

This extensive lesson observation process helps in two ways:

- i. Good ideas will spread quickly around the system, as teachers replicate the best techniques that they see in each other’s classrooms.
- ii. A culture will be created in which teachers are open to feedback and not defensive about their practice. They will understand that we are all still learning and no one has ever ‘arrived’ as a teacher.

**KAA staff know T&L is the “main thing” in any school. There are three questions KAA teachers ask themselves each day:**

- How do my students feel when they arrive at my classroom?
- Is my lesson worth behaving for?
- How could I have taught that lesson better?

## **Facilities**

The wonderful KAA building has a range of distinctive features;

- A professional theatre
- Our own sports hall and dance studio
- A safe, enclosed rooftop football / sports pitch
- Specialist performing and creative arts classrooms for drama, art and performing arts
- Two music rooms and a professional recording studio
- State of the art design technology rooms, including Graphics, Resistant Materials, Food Technology and Textiles
- Flexible IT spaces – giving students safe access to the right technologies
- Three libraries
- Access to the brand new Kensington Leisure Centre and swimming pool next door to the academy

We are fortunate to have these facilities, and they bring real benefits to our staff and students. However, we know the building alone is not the answer; it is the school's values, our strong ethos, and our focus on teaching and learning which are the keys to our success.

## **Our location**

Situated in the heart of Notting Hill, KAA is located in one of the most exciting and sought after parts of London. With Portobello Road, home to the famous Portobello Road Market, as well as Westfield close by, there are plenty of bars, restaurants, shops and pubs to choose from. We have excellent transport links: just three minutes from Ladbroke Grove tube station, and within easy walking distance of Holland Park and Notting Hill stations, and many local bus routes.

## **A commitment to equal opportunities**

KAA is committed to eliminating discrimination and encouraging diversity amongst our employees. Our aim is that our workforce will be representative of the community we serve and that each employee feels respected and able to give their best. To that end, we are committed to provide equality and fairness for all in our recruitment and employment practices and not to discriminate on grounds of age, disability, gender reassignment, marriage/civil partnership status, pregnancy and maternity, race, religion or belief, sex, or sexual orientation. We oppose all forms of unlawful and unfair discrimination.



## Staff benefits

- Professional development that is of a national standard. In Ofsted's words: *"Staff morale is exceptionally high. They enjoy working at the school and benefit from high-quality training. Teachers new to the profession feel very well supported in settling into the school quickly and developing their practice."*
- Two-week half term in October.
- Discounted membership of the new Kensington Leisure Centre.
- 180 school days each year - as opposed to 190 in most schools - with 10 training days and 5 planning days, during which school is closed to students. On our 5 planning days teachers can work from home.
- We provide all staff with a free breakfast and lunch every day.
- We offer a range of weekly staff wellbeing activities; yoga, circuits, salsa, book club and more.

## Terms and conditions

Our trustees are keen to ensure that staff remuneration is competitive and that staff are fairly rewarded for excellent performance, in line with the academy's pay policy. We want to compete for the best staff and offer attractive pay and conditions and career development opportunities. Salaries will be based on experience, qualifications, and the scope of job and the level of responsibilities. We operate our own terms and conditions, which broadly mirror national pay and conditions. Some key differences are:

- 180 not 190 school days, with 15 not 5 days for staff development (see above). This means we operate a 39-week year: 37 teaching weeks and 3 weeks training and planning, with a significant focus on CPD.
- The two week October half term.
- The school day will be from 8am to 5pm Monday to Thursday, with co-planning, mentoring, observation, marking and moderation all built into the school day. Students leave at 3.50 pm, unless they are staying for enrichment or intervention. On Friday we have an early finish - 3 pm for students and 4 pm for staff.

## Response

We are only able to inform short listed candidates of the outcome of their application. If you do not hear from us within four weeks of the closing date, please assume that you have been unsuccessful on this occasion. We would like to assure you, however, that every application we receive is considered in detail and a shortlist only drawn up after careful reference to a detailed person specification.

## Recruitment Privacy Notice

As part of your application to join us, we will gather and use information relating to you. For full details on our Recruitment Privacy notice please visit <https://kaa.org.uk/recruitment>.

# BIOGRAPHIES

## **Anna Jordan – Principal**



Anna was appointed in 2013 as Senior Vice Principal and took up headship in November 2023. She has been central to the growth and success of KAA since the school's inception ten years ago.

Prior to this role, Anna was Assistant Headteacher at Blessed Thomas Holford Catholic College (BTHCC), an 11-18 school in South Manchester. Before taking on this role she was Head of Maths at the same school. BTHCC has been judged 'outstanding' by Ofsted in three consecutive inspections, most recently in 2013. It is a nationally recognised as a centre of excellence and has Teaching School status.

At BTHCC role she was responsible for leadership training and the coordination and development of the middle leaders within the school. Through the school improvement work BTHCC engaged in, Anna designed and delivered leadership and coaching programmes for school leaders across the North West. As a Future Leaders participant she has also supported other schools nationally in developing the quality of their teaching and the structure of their curriculum.

As a Head of Mathematics Anna transformed the department's GCSE results: improving them from 55% to 81% A\*- C over four years. Throughout her career she has been passionate about developing innovative approaches to teaching and learning within Maths. In conjunction with the National Centre for Excellence in Teaching Mathematics and Mathematics in Education and Industry she developed new approaches to teaching the subject which have now been shared widely with other schools. She has supported many schools in the development of their Mathematics curriculum and teaching through her work within the SSAT and PiXL networks.

## **Ryan Bernard - Vice Principal - Pastoral**



Ryan is Vice Principal – Pastoral at KAA. He joined the academy in 2014 as Lead Teacher of Physical Education. Ryan founded a dynamic PE department, led Pankhurst as Head of House for 2 years, and was Director of Learning for Year 7 before joining the Senior Leadership Team. He was appointed as Assistant Principal in February 2017 and promoted to Vice Principal in July 2019.

Ryan graduated from the University of East London with a BSc (Hons) in Sports Coaching. He then completed his PGCE in Physical Education at Middlesex University and a Master's degree in Teaching & Learning at the Institute of Education. Before joining KAA, Ryan was Head of Boys PE at Phoenix Academy, an 11 – 19 school in Shepherds Bush, London.

## **Jamie Clayton – Vice Principal – Teaching & Learning**



Jamie is Vice Principal for Teaching & Learning at KAA. He joined the academy as Director of English in 2016 and was promoted to SLT in September 2018.

Jamie studied English Literature at the University of York before training with Teach First. He then completed a Masters degree in Education and Leadership at the University of Manchester. Jamie was Second in Charge of English at Walthamstow Academy and Key Stage 5 coordinator at City of London School for Boy , before joining KAA in April 2016.

## WHAT THEY SAY ABOUT KAA

***“I have visited many schools in my time and KAA is one of the most impressive. It is an amazing school with amazing students.”***

*Dr Lee Elliot Major, CEO of The Sutton Trust*

***“I was inspired by my visit to KAA. Talking to the students about their hopes and aspirations for the future and hearing them speak in such an articulate manner is clearly the product of a culture of high expectation and a belief that they can and will achieve.”***

*Sir David Carter, former National Schools Commissioner*

***“Leaders, governors and staff have the highest ambitions for pupils. Together, they have created a school where pupils are happy, safe and making excellent progress. What the school has achieved and sustained is remarkable.”***

*Ofsted*

***“Bring an appetite for learning and hard work and the school will provide a banquet of opportunities – academic, cultural and sporting. Every community should have one.”***

*Good Schools Guide*



# VISITORS & SUPPORTERS OF KAA



Gareth Malone



Justine Greening



Duchess of Cambridge



David Carter



Gillian Anderson



Sadiq Khan



Prince Harry



Damian Hinds



The King



David Cameron